



Measure X Citizens' Bond Oversight Committee

Meeting Minutes

April 28, 2026 – 6:00pm-7:30pm

Gavilan College – Library, Room 170

1. OPENING ITEMS

A. Call to Order

The meeting was called to order at 6:18 pm by the Committee Chair, Tom Andrade.

B. Roll Call

CBOC Members Present

Thomas Andrade, Committee Chair
Pamela Brown, Committee Vice Chair
Michael Dziuba
Elvira Robinson
Gordon Machado
Zain Yahya
Ava Marie Santos

Community-at-Large
Community-at-Large
Taxpayers Association
Senior Citizens' Organization
Support Organization
Business Organization
Student Organization

CBOC Members Absent

None

Additional Attendees

Serafin Fernandez
Marilyn Morikang
Katie Brewer
Priscila Torres
Damon Felice
Solesne La Rock

Director of Capital Projects
Vice President of Administrative Services
Program Manager, Volz Company
Program Manager, Volz Company
Construction Manager, Felice Consulting Services
Construction Manager, Brailsford & Dunlavy

C. Approval of Agenda

Yea: 7, Nay: 0, Absent: 0

Final Resolution: Motion Carries

D. Approval of January 27, 2026, Meeting Minutes

Yea: 7, Nay: 0, Absent: 0

Final Resolution: Motion Carries

E. Comments from the Public

There were no comments from the public.

F. Communications Received via the Measure X Website

There were no public comments received via the Measure X website other than the applications for our newest committee members.

2. INFORMATION

A. President's Update

Dr. Avila was unable to attend the CBOC meeting and no updates were provided.

B. 2024-2025 Bond Performance and Finance Audit Report

In 2025, the District issued an RFP for Independent Auditing and Tax Preparing Services. CWDL was awarded a three-year contract with two additional renewals.

Marilyn Morikang (VP of Administrative Services) reviewed the 2024-2025 bond performance and finance audit, which was presented at the February 2026 Board of Trustee Meeting. The 2024-2025 bond expenditures were audited by our independent auditors CWDL. The bond program did have a clean audit. The responsibility of the auditors was to express their opinion on whether the financial statements were prepared fairly and were represented fairly in all material respects in accordance with the accounting principles generally accepted in the US. They are also responsible for communicating significant matters related to the audit to the Board of Trustees.

Scope of work for the bond audit:

- Provide all expenditures for the bond program
- Sample selection of expenditures using different criteria's
 - Look at expenditures that are significantly high as well as expenditures for all our projects
 - They ask for invoice numbers, purchase orders, contracts, etc. to make sure we are doing what we are telling our Board we are doing and we are following the best processes and procedures

This is the fourth year the District has had a clean audit on all financials including Measure X. It was especially rewarding to receive this clean audit given that a new company was selected to review the District expenditures.

C. Quarterly Bond Expenditures

Katie Brewer (Program Manager) reviewed the fiscal year 2025-2026, Q2 Whole Program Report, Project Summary Report and the Sub-Project Detail Report with the committee. These reports are from inception of the bond through December 31, 2025.

Expenditures during the second quarter of 2025/26 were \$11,846,791, bringing the overall expenditures to \$148,437,670

Highlights for the second quarter include:

- LSRC had the most expenditures with construction underway (\$10,114,267)
- Domestic Waterline Replacement continued its expenditures (\$1,724,047)
- ADA Path of Travel Alterations completed project close-out (\$157,914)
- Roofing Upgrade completed project close-out (\$414,723)
- STEM Center began design (\$46,090)
- Theater Modernization continued to work on the FPP (\$55,692)

D. Measure X Updates

Katie Brewer (Program Manager), Construction Managers (Damon Felice and Solsene La Rock) provided updates on all Measure X projects. The full PowerPoint is available [here](#) or attached to item 2D – Measure X Updates on the BoardDocs agenda.

3. CLOSING ITEMS

A. Next CBOC Meeting

The next meeting will be on Tuesday, August 25, 2026, at the Gilroy Campus in the Library, Room 170.

Michael Dzuiba has served two terms as of April 2026 representing the Taxpayers Association and has chosen to step down and not serve for a third term. The College is actively looking to fill the Taxpayers Association position.

B. Adjournment

Aye: 7, Nay: 0, Absent: 0

Final Resolution: Motion Carries

Meeting was adjourned at 7:13 pm