



## Measure X Citizens' Bond Oversight Committee

### Meeting Minutes

October 17, 2023 – 6:00pm-7:30pm

Gavilan College – Library, Room 170

#### 1. OPENING ITEMS

##### A. **Call to Order**

The meeting was called to order at 6:02pm by Committee Chair, Ms. Robinson.

##### B. **Roll Call**

###### CBOC Members Present

Elvira Robinson, Committee Chair

Pamela Brown

Thomas Andrade

Michael Dziuba

Gordon Machado

Jim Rogers

Support Organization

Community-at-Large

Community-at-Large

Taxpayers Association

Business Community

Senior Citizens' Organization

###### CBOC Members Absent

John Flaherty, Committee Vice-Chair

Louie Viray

Community-at-Large

Student Organization

###### Additional Attendees

Dr. Pedro Avila

Serafin Fernandez

Mike Loganbill

Katie Brewer

Damon Felice

Sam Nassar

President/Superintendent

Director of Capital Projects

Program Manager, Volz Company

Program Manager, Volz Company

Construction Manager, Felice Consulting Services

Construction Manager, Brailsford & Dunlavy

##### C. **Approval of Agenda**

Yea: 6, Nay: 0, Absent: 2

Final Resolution: Motion Carries

##### D. **Approval of July 25, 2023, Meeting Minutes**

Yea: 6, Nay: 0, Absent: 2

Final Resolution: Motion Carries

##### E. **Comments from the Public**

There were no comments from the public.

## **F. Communications Received via the Measure X Website**

Only RSVP to various workgroups have been received through the Measure X website. There were no public comments received via the Measure X website since the last meeting.

## **2. INFORMATION**

### **A. President's Update**

Dr. Avila provided the committee with the following updates:

- Enrollment: Spring semester 23% (2<sup>nd</sup> highest in the state), Summer semester 13%, Fall semester 20%
  1. Difference of 1,000 students compared to last year
  2. This is a result of the Gav for Free (free tuition program)
- Free food program on campus
  1. Each week around 1,800 food vouchers are given to students to use on campus
  2. Each voucher is valued at \$15
  3. Cafeteria is now offering hot food (this was not available last year)
- Recently received a \$3 million dollar federal grant to support dual enrollment
  1. College courses are being offered at the high schools (around 270 students enrolled)
  2. Last year we signed agreements with all of the local school districts
- Also received a \$1.5 million dollar five-year grant to support students who were previously incarcerated. The program at Gavilan is called Higher Aspirations.
  1. We have been offering classes at the prisons (Elmwood Correction Facility in Milpitas, CA and San Benito County Jail).
- Santa Clara County has a \$50 million dollar grant to help open childcare centers.
  1. Gavilan used to have a childcare center, the building is still functional
  2. We would like to repurpose that building back into a childcare center
  3. Gavilan will be applying for the grant in November
  4. YMCA has approached to also partner with the College on the child care center to help cover programming costs
    - a. This would become a three-way partnership with Gavilan, Santa Clara County and the YMCA
- Partnered with the Poppy Jasper International Film festival. They will be kicking off next years film festival on the Gavilan campus (April 10, 2024). They will be highlighting our theater and music programs.

### **B. Quarterly Bond Expenditures**

Mike Loganbill (Program Manager, Volz Company) reviewed the fiscal year 2022-2023, Q4 Whole Program Report, Project Summary Report and the Sub-Project Detail Report with the committee. These reports are from inception of the bond through June 30, 2023.

Expenditures during the fourth quarter of 2022/23 were \$4,577,218 bringing the overall expenditures to \$43,011, 829.

Highlights for the fourth quarter include:

- SBCC, LSRC and Site Improvement projects had the most spending during Q4
  - One of the current Site Improvement projects include the Covered Walkways
  - Mostly design work during fourth quarter; SBCC broke ground in FY23/24 Q1 and more construction progress on the Covered Walkways during FY23/24 Q1, which will be reflected at the next meeting

**C. Preparations for Annual Report**

Mike Loganbill (Program Manager), requested 3 volunteers to help the Capital Projects Team to review the 2022-2023 annual report. Ms. Robinson requested that the volunteers represent the different cities within the District. Gordon Machado (San Benito), Mike Dziuba (Morgan Hill), and Jim Rogers (Gilroy) all volunteered. Early November will be the first draft and it will be presented to the entire committee in January.

**D. Measure X Updates**

Mike Loganbill (Program Manager), Construction Managers (Damon Felice and Sam Nassar) provided updates on all Measure X projects. The full PowerPoint is available [here](#) or attached to item 2D – Measure X Updates on the BoardDocs agenda.

**3. ACTION ITEMS**

**A. Election of Chair and Vice Chair**

Ms. Robinson has volunteered to be the Committee Chair again, but it is open to anyone else who is interested. There were no other committee members who wanted to run against her. Thomas Andrae officially nominated Elvira Robinson for the position. All members present voted in favor of Ms. Robinson. Current Vice Chair, John Flaherty, will be reaching the end of his third term and is no longer eligible to run. Ms. Robinson nominated Thomas Andrade for Vice Chair. All members present voted in favor of Thomas Andrade for Committee Vice Chair.

**4. CLOSING ITEMS**

**A. Member Term Chart and Future Meeting Dates**

As of now, the dates being presented for future CBOC meeting dates occur the Tuesday after the Board of Trustees meetings.

- January 16<sup>th</sup>
- April 16<sup>th</sup>
- July 16<sup>th</sup>
- October 22<sup>nd</sup>

There was no opposition to the dates that were presented.

Aye: 6, Nay: 0, Absent: 2

Final Resolution: Motion Carries

**B. Topics for Next Meeting**

- January will report out on Annual Report
- Discuss Financial Audit Report

**C. Adjournment**

Aye: 6, Nay: 0, Absent: 2

Final Resolution: Motion Carries

Meeting was adjourned at 7:10pm.