Gavilan College
STEM Center EMP Project Kickoff

Thursday, April 19, 2023

https://us02web.zoom.us/j/89687411517?pwd=Z2phZW5PaXc1VFZZRzE5VjRDay9Jdz09

Agenda

1	Welcome and Introductions

2	Project Vision

3	Project Objectives (Outlook Attachment)

4	Project Workplan and Timeline

5	STEM Center EMP Internal Stakeholder Draft Survey (Outlook Attachment)

6	STEM Center Faculty and Staff Focus Groups

7	STEM Student Focus Groups/Listening Sessions

8	Next Steps

Introductions
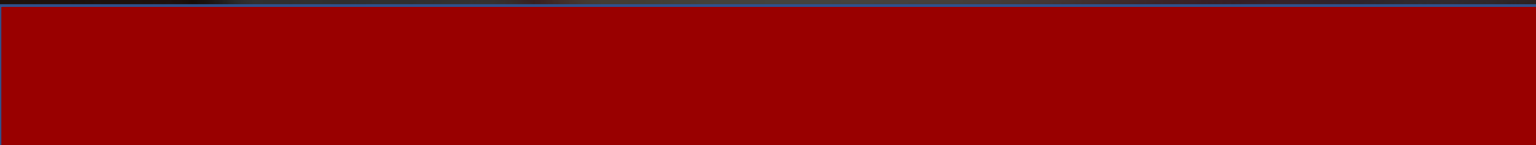
Project Vision

- **Core values driving this project?**

- **Challenges Gavilan College attempting to address?**

- **What do you hope Gavilan College will have accomplished with this project in 10-20 years?**

Draft Project Objectives

Objective 1: Identify the current and optimal future program mix in the STEM facilities, considering new instructional approaches (e.g., "flipped classrooms," hybrid modalities), the remote delivery of support services, and strategic enrollment management strategies.
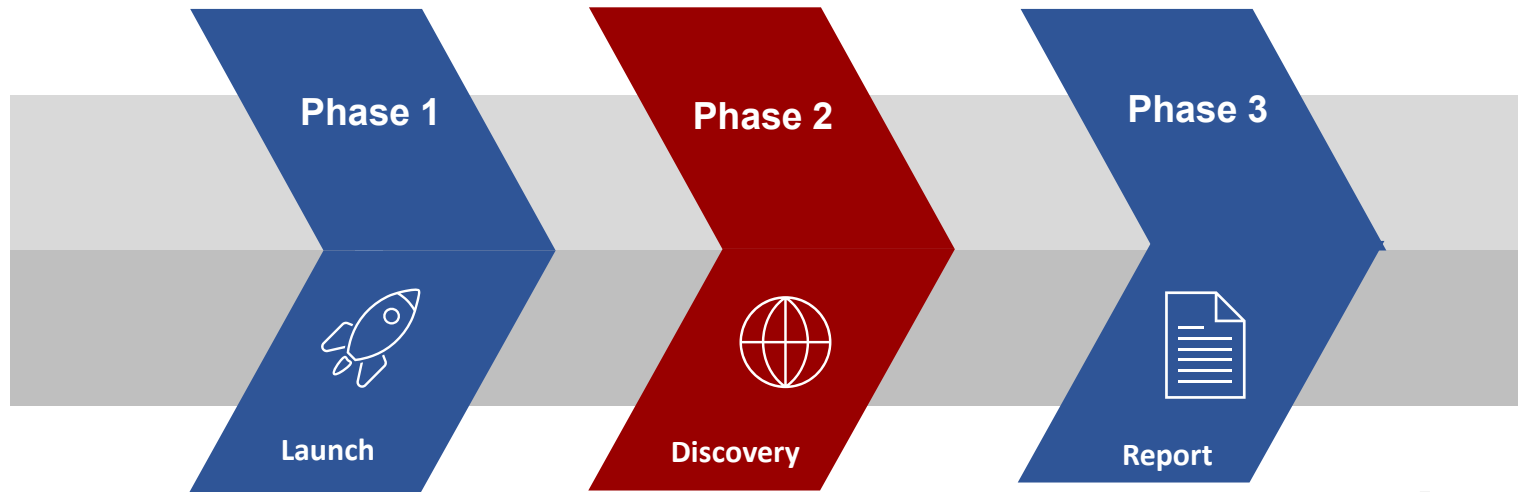
Objective 2: Develop planning principles, which are grounded in external and internal environmental data, and which will ensure that STEM programs the buildings constructed today will continue to support student-centered, equity-infused learning and teaching environments 30 to 40 years in the future.

Objective 3: Identify opportunities for Gavilan College to grow STEM program enrollments by developing more inclusive, welcoming, and collaborative approaches to the on-campus student experience and providing faculty and staff with the physical spaces needed to educate diverse student populations.

Assumptions

- Launch April 2023 – Complete by June 2023
- While time is of the essence, the timeline may be extended to ensure the successful achievement of project vision, objectives, activities, and deliverables.
- An inclusive, transparent planning process is important.

Workplan and Timeline

	Phase 1 — Launch	Phase 2 — Discovery	Phase 3 — Report
Purpose	*Organize the project team and refine the workplan and timeline.*	*Systematically survey, analyze, and interpret relevant data.*	*Synthesize all findings to develop integrated planning principles.*
Activities	• Define objectives, roles, responsibilities. • Form Taskforce. • Schedule meetings. • Develop Project Communication Plan. • Develop Stakeholder Engagement Plan.	• Review Key Plans and Reports. • Conduct external and internal environmental data scan. • Administer surveys. • Conduct focus groups.	• Synthesize findings. • Identify connections between key planning principles and facilities planning. • Develop curated portfolio of findings. • Develop the Integrated Educational and Facility Plan (IEFP).
Timeline	March 31-April 15	April 15-June 2	June 5-June 30

Survey Draft: Internal Stakeholders

STRENGTHS, OPPORTUNITIES, ASPIRATIONS, AND RESULTS

- ❑ Program **STRENGTHS**?
- ❑ **OPPORTUNITIES** for achieving greater success?
- ❑ Seek to **ACCOMPLISH OR ASPIRE TO** over 10 years?
- ❑ Strive to be **known for in the future**?

SPACE AND FACILITIES

- ✓ **Accessible** for all users?
- ✓ **Welcoming** environments?
- ✓ **Safety** and **belonging**?
- ✓ Impact of **spatial features**?

FINAL THOUGHTS

- ▪ **3 words** to describe current & future?
- ▪ **Programs/courses** to add?
- ▪ **Services/resources** to add?
- ▪ Student **activities** to add?
- ▪ Questions **not asked**?

Internal Stakeholder Survey Outreach
(April 24-May 5)

Strategy

Email

Sent to all STEM faculty, staff, and students (Canvas?)

Reminders

Leadership to faculty and classified staff.

Faculty to students.

Cards with QR

For physical distribution (classrooms, labs, study areas…)

Student Listening Sessions

Participants

Current Students
Future Students

Timing

May 1-16
4-5 Sessions

Recruiting

Faculty & Staff Outreach
Email
Publications/Social
Media
*Gift Cards

Topic Areas

Instructional approaches (e.g.,
remote,"hyflex")
Pathway experiences
Technology and Space
Spatial Features (welcoming,
inclusive, belonging)

Faculty and Staff Focus Groups

01 **Timing**

#1: Early May- online (5/2, 5/11, or 5/16?)
#2: Early September – in-person or online

02 **Separate? Together?**

Faculty + Staff same sessions?

03 **Session #1**

- ❖ Current and future programs
- ❖ New instructional approaches and modalities
- ❖ Transfer and industry trends
- ❖ In-person and remote delivery of support services
- ❖ Belonging, equity, inclusion, safety, and community
- ❖ Opportunities for collaboration and connection
- ❖ Other?

04 **Session #2**

Findings and feedback
Connections: programs, space, technology
Planning Principles for IEFP
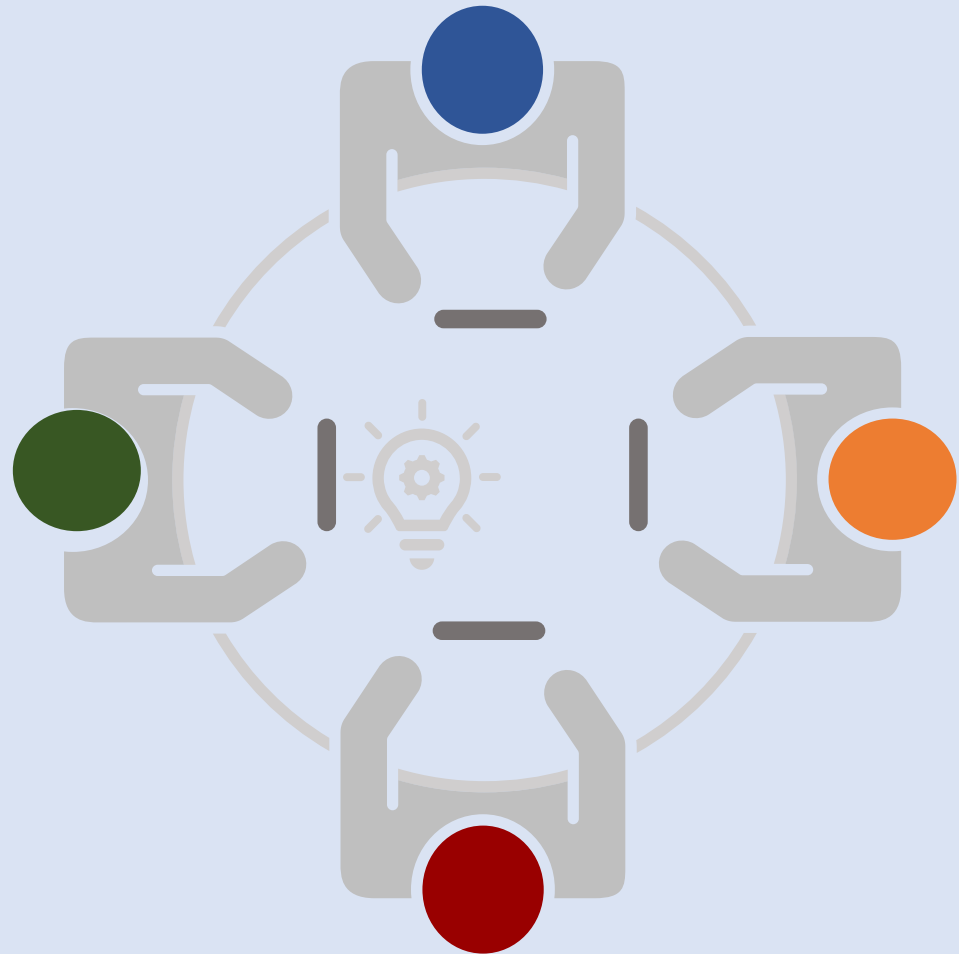
Next Steps

Note: Dropbox for all project documents.

Internal Stakeholder Survey Disseminated (April 24-May 5)

Draft External Stakeholder Survey (Week of April 24)

Finalize and announce Faculty and Staff Focus Groups

Finalize, schedule, and recruit Student Listening Sessions (Flyer coming!)

Next Taskforce Meeting: Tuesday, May 2, 2-3PM