



AGENDA

GAVILAN COLLEGE – STEM CENTER EDUCATIONAL MASTER PLAN TASKFORCE

Thursday, April 20, 2023; 2:00-3:00 PM

<https://us02web.zoom.us/j/89687411517?pwd=Z2phZW5PaXc1VFZRRzE5VjRDay9Jdz09>

Taskforce Members: Jennifer Nari, Renee Craig-Marius, David Argudo, Esteban Talavera, Rachel Moller, Vania Parakati, Victoria Masey, Patrick Yuh, Marla Dresch, Maria Quist-Shorey, Kyle Billups, Eddy Medal, Lelannie Mann, Rey Morales, Erik Medina

Consultants: Katie Brewer (Volz Company), Mike Loganbill (Volz Company), Diane White (Integrated Academic Solutions), Dr. Sally Montemayor Lenz (Integrated Academic Solutions)

Documents for Review: 1) Gavilan STEM Center EMP Objectives; 2) Gavilan STEM Center EMP Workplan and Timeline; 3) Gavilan STEM Center EMP Draft Survey (Internal Stakeholders)

Item	Presenter	Time	Outcome(s)
Welcome and Introductions	Katie Brewer (Volz) and Diane White (IAS)	2:00-2:10 PM	Understanding Taskforce members’ and Consultants’ backgrounds and roles.
Project Vision	Diane White	2:10-2:15 PM	Understanding and consensus regarding project vision.
Gavilan STEM Center EMP Objectives	Diane White	2:15-2:20 PM	Consensus regarding project objectives.
Gavilan STEM Center EMP Workplan and Timeline	Diane White	2:20-2:30 PM	Understanding and consensus regarding project workplan and timeline.
Gavilan STEM Center EMP Survey Draft	Diane White and Dr. Montemayor Lenz	2:35-2:45 PM	Consensus regarding survey topic areas and suggested question types.
STEM Faculty and Staff Focus Groups	Diane White and Dr. Montemayor Lenz	2:45-2:50 PM	Consensus regarding first round of faculty and staff focus group sessions (May 2023).
Student Focus Groups	Diane White and Dr. Montemayor Lenz	2:50-2:55 PM	Consensus regarding days, times, and areas of inquiry for student focus groups (May 2023)
Next Steps	Katie Brewer (Volz), Diane White (IAS), Jennifer Nari (Dean)	2:55-3:00 PM	<ul style="list-style-type: none"> Internal Survey – administered beginning @ April 26, 2023

			<ul style="list-style-type: none">• Focus Groups – May 2023 – Dates and Times to be emailed.• External Stakeholders Survey – Draft – Please send survey participant information to Jennifer Nari.• Next Taskforce Meeting: Tuesday, May 2, 2:00-3:00 PM<ul style="list-style-type: none">○ External Stakeholder Survey○ Student Focus Groups
--	--	--	--