

MINUTES

Gavilan College

STEM Center Educational Master Plan Taskforce

Tuesday, May 2, 2023; 2:00-3:00 pm

<https://us02web.zoom.us/j/81146065899?pwd=QWMyTWdPVkRVWnpjZDJuazRWMUwvQT09>

Taskforce Members Present: Jennifer Nari, Peter Howell, Alex Stoykov, Marla Dresch, Maria Quist-Shorey, Rey Morales, McCay Rhodebeck, Sabrina Lawrence, Lelannie Mann, Patrick Yuh, David Argudo

Taskforce Members Absent: Dr. Craig-Marius, Esteban Talavera, Vania Parakati, Rachel Moller, Kyle Billups, Victoria Masey, Eddy Medal, Erik Medina, Joseph Carey

Consultants Present: Katie Brewer (Volz Company), Diane White (Integrated Academic Solutions), Dr. Sally Montemayor Lenz (Integrated Academic Solutions)

Documents for Review: 1) Gavilan STEM Center EMP Objectives; 2) Gavilan STEM Center EMP Workplan and Timeline; 3) Gavilan STEM Center EMP Draft Survey (Internal Stakeholders)

Item 1: Welcome and Agenda Overview

- Diane, Katie B., and Jennifer led the welcome and reviewed the agenda.

Item 2: Review of Project Workplan and Timeline Status and Key Dates

- Brief review of timeline and work plan (in Dropbox)
 - Key Dates in Communications Bulletins
 - Internal Survey: April 28 – May 8
 - Faculty and Staff Focus Group #1 – May 11 – 2pm
 - Student Focus Groups: May 10, 15, 16

Item 3: Student Focus Groups: Areas of Inquiry; Recruitment

- Instructional Approach
 - Remote; hyflex; in-person
 - Other suggestions: understanding the “why” behind student preferences.
- Pathway Experiences
 - Education and career goals; challenges; success factors
 - Other suggestions: access to academic support, fellow students, and instructors
- Technology
 - Access to computing and broadband; technology needed to support learning; technology and space.
 - Other suggestions: Wi-Fi everywhere; Katie B. noted that bond money will be allocated to IT for better access; potentially more training needed in online modality; must know the “why” behind not preferring online classes.

- Spatial Features
 - Welcoming, inclusive, belonging; Space mix (e.g. collaboration, individual); Safety; Access?
 - Other suggestions: Space for students who do not have access to technology; tech help center; space to attend online classes on campus; outdoor classroom next to duck pond has connectivity issues, maybe develop another outdoor classroom.

Item 4: Overview: STEM Faculty and Classified Staff Focus Groups (May 11th at 2pm)

- Please email Katie Mandsager at kmandsager@ias4edu.net to register for the zoom
- Topic Areas
 - Current and Future programs
 - New instructional approaches and modalities
 - Transfer and industry trends
 - In person and remote delivery of support services
 - Belonging, equity, inclusion, safety, and community
 - Opportunities for collaboration and connection
 - Other?
- Session 2: Fall 2023
- Preferred timing: Mid-September, afternoons are preferable.
- Topics:
 - Findings and feedback
 - Connections; programs, space, technology
 - Planning Principles for IEFP

Item 5: External Stakeholder Survey: Participants; Areas of Inquiry; Outreach; Timeline

- Tentative Dates: May 12-26
- Strategy
 - Participants: K12, HS Dual enrollment partners, transfer, pathway partners
 - Other: Alumni? Non-profits: (Watsonville wetlands, pinnacles; USC ACCESS; SJSU; San Benito/ Hollister HS, Tech Nova, Biolink in SJ; etc.)
 - Goals to increase partnerships and internships
 - Areas of Inquiry: Student needs, challenges, technology, DEIB
 - Other:
 - Outreach: Who? How? When?
 - Other:

Item 6: Environmental Scan Overview

- Geographic Parameters
 - Counties: San Benito and Santa Clara
 - Cities/Unincorporated communities: Aromas, Gilroy, Hollister, Morgan Hill, Ridgemark, San Jose, Bautista, San Martin, Tres Pinos, Prunedale, Los Banos
- Disaggregated as available
 - Race/Ethnicity
 - Gender
 - Age

- External Data: Population, Education, Economy
- Internal Data: Program Enrollment Trends, Program Student Outcomes (Disaggregated by race/ethnicity, gender, age), STEM Discipline Program Reviews

Item 7: Next Steps

- Drop Box for all project documents – Katie Brewer sent the link out.
- Internal Stakeholder Survey Disseminated (April 24-May 5)
- Student Focus Groups (May 10, 15, 16) - recruitment and outreach.
- Faculty and Classified Professional Focus Group (May 11).
- External Stakeholders Survey – **Please send survey participant information and suggested survey to Jennifer Nari by Friday, May 5th.**
- **Next Taskforce Meeting: TBD**
 - **Overview of Survey Results**
 - **Katie Mandsager to send out a doodle poll for dates before finals week.**
- **Focus Group Findings (Student; Faculty and Classified Professionals)**