

MINUTES

Gavilan College

STEM Center Educational Master Plan Taskforce

Thursday, April 20, 2023; 2:00-3:00 pm

<https://us02web.zoom.us/j/89687411517?pwd=Z2phZW5PaXc1VFZZRzE5VjRDY9Jdz09>

Taskforce Members Present: Jennifer Nari, Renee Craig-Marius, David Argudo, Victoria Masey, Patrick Yuh, Marla Dresch, Maria Quist-Shorey, Eddy Medal, Rey Morales, Erik Medina, McCay Rhodebeck, Joseph Carey

Taskforce Members Absent: Esteban Talavera, Vania Parakati, Lelannie Mann, Rachel Moller, Kyle Billups

Consultants Present: Katie Brewer (Volz Company), Diane White (Integrated Academic Solutions), Dr. Sally Montemayor Lenz (Integrated Academic Solutions)

Documents for Review: 1) Gavilan STEM Center EMP Objectives; 2) Gavilan STEM Center EMP Workplan and Timeline; 3) Gavilan STEM Center EMP Draft Survey (Internal Stakeholders)

Item 1: Welcome and Introductions

- Diane and Jennifer Nari led introductions

Item 2: Project Vision

- Core values driving this project?
- Challenges Gavilan college attempting to address?
- What do you hope to accomplish with this project in 10-20 years?
 - “We’d like to have a place to display and showcase the work we’ve done.”
 - “A place to find opportunities and see what other students are doing, collective meeting places, tutoring, collaboration areas.”
 - “We are bursting at the seams in our current spaces, we need space to grow, flexible spaces. Will we be bursting at the seams in 20 years?”
 - “Creating inclusive spaces which serve the needs of our students now and will continue to do so in the future.”
 - “Is STEAM still being considered?”

Item 3: Gavilan STEM Center EMP Objectives

- See Draft Project Objectives attachment in Drop Box.
- Comments about Objective 1
- Comments about Objective 2
 - We’re trying to develop the basic principles to carry the educational and facility master planning through to the end and which we will pass off to those responsible for the design of the center. We want to create equitable environments for diverse populations. We students to feel that they belong there.

- Emphasis on the spaces being built to strengthen student and faculty/instructor engagement.
- Comments about Objective 3
 - We want to get students into STEM at Gavilan and grow the program to serve the community and in-demand positions.
- Assumptions
 - Launch April 2023 – Complete by June 2023
 - While time is of the essence, the timeline may be extended to ensure the successful achievement of project vision, objectives, activities, and deliverables.
 - An inclusive, transparent planning process is important.

Item 4: Gavilan STEM Center EMP Workplan and Timeline

- See Workplan and Timeline attachment in Drop Box.
- Consistent communication and updates between Taskforce and Consultants
- We want to marry the facility master plan and STEM educational master plans – may be helpful for taskforce members to refamiliarize themselves with the existing facility plan and also the most Student Equity Plan and Guided Pathways Scales of Adoption Assessment; identify implications from these existing plans for future STEM facilities.

Item 5: Gavilan STEM Center EMP Survey Draft

- See Survey Draft attachment in Drop Box.
- Main Topics: Strengths, Opportunities, Aspirations, and Results; Space and Facilities; Final Thoughts
- Plans to have the survey distributable by 4/24/23
 - email to all STEM internal stakeholders, reminders to leadership, card with QR codes for physical distribution at STEM event on April 29th
 - send suggestions for any changes to Katie Mandsager as soon as possible

Item 6: STEM Faculty and Staff Focus Groups

- 1st will be early May, 2nd will early September
- Faculty and Staff will be in the same sessions.
- Session 1:
 - Current and future programs
 - New instructional approaches and modalities
 - Transfer and industry trends
 - In-person and remote delivery of support and services
 - Belonging, equity, inclusion, safety, and community
 - Opportunities for collaboration and connection
- Session 2:
 - Findings and feedback
 - Connections: programs, space, technology
 - Planning Principles for IIEFP

Item 7: Student Focus Groups (Listening Sessions)

- Current and future students



- May 1-16th, 4-5 sessions
- Faculty and staff outreach is needed – promotions.
- Topic Areas: Instructional approaches, pathway experiences, technology and space, spatial features

Item 6: Next Steps

- Drop Box for all project documents – Katie Brewer will send the link out.
- Internal Stakeholder Survey Disseminated (April 24-May 5)
- Draft External Stakeholder Survey (Week of April 24th)
- Finalize and announce Faculty and Staff Focus Groups
- Finalize, schedule, and recruit Student Listening Sessions (Flyer coming!)
- **Taskforce Meeting #2 – Tuesday, 5/2/23 - 2-3pm**