



**Citizens' Bond Oversight
Committee**

Meeting Minutes
July 20, 2021 – 6:00 p.m.
Zoom Conference Call

Present:	John Gould Gordon Machado Jim Rogers John Flaherty Judi Johnson Elvira Robinson	Community At-Large Business Community Senior Citizens' Organization Community At-Large Taxpayers Association Support Organization
Absent:	Natalie Rusterholz	Student Representative
Staff:	Dr. Kathleen Rose Denee Pescarmona Susan Yeager Kyle Billups Matt Kennedy Mike Chegini Carol Anderson Jeff Scogin Damon Felice	Superintendent/President Vice President of Academic Affairs Interim Vice President, Administrative Service Director, Information Technology Program Manager, AKG Communications Manager, AKG Program Support, AKG Senior Project Accountant, AKG SBCC Project Manager, Felice Consulting Services

A. CALL TO ORDER

The meeting was called to order at 6:05 PM with a quorum by John Gould.

B. ROLL CALL

Roll call attendance was taken.

C. APPROVAL OF AGENDA

Elvira Robinson made a motion to approve the agenda, seconded by John Flaherty. The agenda was approved as presented by a roll call vote.

D. APPROVAL OF MARCH 23, 2021 MINUTES

Judi Johnson made a motion to approve the minutes, seconded by Gordon Machado. The minutes were approved as presented by a roll call vote.

E. COMMENTS FROM THE PUBLIC

Comments were received from the public.

F. COMMUNICATIONS RECEIVED BY COMMITTEE MEMBERS

No communications received by committee members

G. STAFF REPORTS

Dr. Rose provided the committee with the following updates:

- a. The District continues with the day to day monitoring of the pandemic, including what is occurring with the Delta variant and the return to campus.
 - i. The Board of Trustees passed a resolution allowing the District to extend its emergency proclamation to December 31, 2021 to allow the District to address all variables of the pandemic.

- ii. The Board of Trustees passed a resolution mandating all employees to be vaccinated. Policies are being modified and implemented.
- iii. Summer session is 100% online.
- iv. Fall semester begins on August 23rd and 30% of classes will be in person.

H. PROGRAM OVERVIEW AND PROJECT UPDATES

Matt Kennedy gave a Measure X program overview and project update.

San Benito County Campus Update

Negotiations are still ongoing with Dividend Homes regarding the shared cost items.

Elvira Robinson asked what the goal is for shared costs and the timing?

Mr. Kennedy stated that the goal of the cost sharing is a 50/50 split. The timing of the shared payments is very important. The timing goal is to keep the project moving forward so there is no delay to the project and the schedule doesn't slip.

Ms. Robinson asked about the frequency of negotiations and if we are making progress. John Flaherty asked if we are trying to keep the negotiations on track and what are the negotiations over? Mr. Kennedy stated that the negotiations are still ongoing and need to be worked out prior to any public report.

John Flaherty feels that the committee should know if progress is being made and would like the committee to receive further details. Mr. Kennedy stated that we are not near any delay in the project noting that utilities are not needed until the building is online.

Ms. Robinson and Mr. Flaherty requested that the Citizens' Bond Oversight Committee get a more detailed snapshot of the negotiations while protecting the privacy of the process. Dr. Rose offered that the District's attorney for the negotiations can provide an overview at a future meeting.

Mr. Kennedy reviewed a list of upcoming meetings regarding the San Benito County Campus, all of which are open to the public. The links to the meetings can be found on the Measure X website. Ms. Robinson feels that the committee should receive invitations to these meetings. Mr. Kennedy stated that Carol Anderson can forward the links to the meetings to the Citizens' Bond Oversight Committee members.

Mr. Kennedy reviewed the design of the San Benito County Campus. The committee thought the design was beautiful. Ms. Robinson asked if the design reviewed is the one going to the Board of Trustees for approval in August. Mr. Kennedy confirmed that it is.

Damon Felice gave an update on the San Benito County Campus infrastructure and schedule.

- The offsite improvements can't be funded by Measure X as they are not on campus property. Although the improvements can't be funded by the bond, they are needed for the project. Once the utilities are on the campus property, bond funds can be used.
- The schedule was reviewed. It was noted that the team would like to move quickly but must have the Dividend Homes agreement in place to begin the offsite improvements.

The District will be widening Fairview Road to accommodate a right hand turn into the campus. Ms. Robinson asked if Fairview Road would be widened to be a four lane road. Mr. Felice stated that he is not sure what the future plans are for Fairview Road.

Mr. Flaherty asked if the District anticipates any issues with Sunnyslope due to water shortages, drought and water rationing. Mr. Felice stated that he does not believe there will be any issues as the District already has approval to tie into Sunnyslope's infrastructure.

Mr. Felice let the committee know that he is available if anyone would like to visit the SBCC site.

Gilroy Campus Update

Mr. Kennedy gave an update on the Gilroy campus projects.

District Wide IT Update

Kyle Billups gave an IT update.

Mike Chegini reminded the committee that Measure X program documents can be found on the Measure X website at gavilanmeasurex.org. Jeff Scogin confirmed with Mr. Chegini that agendas and minutes are linked to BoardDocs at least 72 hours in advance of the meeting to meet Brown Act requirements.

I. BOND LIST REVISION #2

Mr. Scogin reviewed the bond list revision process with the members, noting that bond list revisions track changes to the bond project list (name, budget, scope). Bond List Revision #2 was approved by the Board of Trustees on July 13, 2021, with an effective date of June 30, 2021. The changes made with Bond List Revision #2 will be reflected in the Fiscal Year 20-21 Quarter 4 reports. Mr. Scogin reviewed Bond List Revision #2 with the committee.

J. ELECTION OF CHAIR AND VICE CHAIR

Chair: John Gould nominated Elvira Robinson to serve as Chair, Gordon Machado seconded the motion. The motion was approved by a roll call vote. The motion carried.

Vice Chair: John Gould nominated John Flaherty to serve as Vice Chair, Judi Johnson seconded the motion. The motion was approved by a roll call vote. The motion carried.

New Chair and Vice Chair will take effect at the next meeting.

K. PROGRAM FINANCIAL UPDATES

Mr. Scogin reviewed the Fiscal year 2020-2021 3rd quarter Project Summary Report and Whole Program Report with the committee. These reports are from inception of the bond program through the 3rd quarter of the 2020-2021 fiscal year.

Ms. Robinson made a motion that the 2020-2021 3rd Quarter Project Summary Report and Whole Program Report be received and accepted by the committee as presented. John Gould seconded the motion. The motion was approved by a roll call vote. The motion carried.

L. MEMBER TERM CHART

The term chart was reviewed. Ms. Robinson thought that some of the terms needed to be extended. At the last meeting, Ms. Robinson stated that she wanted to extend her term and that it was okay to use her application on file. Ms. Anderson explained that her reappointment will go the Board of Trustees for approval at the September Board of Trustees meeting.

M. FUTURE MEETING DATES

The following CBOC meeting dates were agreed upon:

- October 19, 2021, Location TBD
- January 18, 2022, Location TBD
- April 19, 2022, Location TBD

N. TOPICS FOR NEXT MEETING

In addition to the standing agenda topics, the following items will be included on the next agenda:

- Dr. Rose will ask Kelly Rem to provide general information and a timeline for the Dividend Homes agreement.
- Dr. Rose will provide a PLA update as part of her staff report.

Dr. Rose offered training on BoardDocs and accessing the Measure X website for information. Either her staff or AKG staff will be happy to assist in any training.

O. ADJOURNMENT

A motion was made by Gordon Machado to adjourn the meeting. The motion was seconded by John Flaherty. The meeting was adjourned at 7:30 p.m.