

San Benito County Campus Taskforce Meeting Notes
October 16, 2020 – 9:00 am to 10:00 am
Zoom Conference Call

Present: Dr. Kathleen Rose, Superintendent/President
Michael Renzi, Vice President, Administrative Services
Denee Pescarmona, Vice President, Academic Affairs and Student Services
Jeff Gopp, Director of Facilities Services
Christina Salvin, Faculty
Judy Rodriguez, Hollister @ Briggs Building Site Director
David Perez, Faculty

Absent: Veronica Martinez, Interim Dean, Student Success and Equity, Enrollment Services and Student Pathways

Also Present: Rob Barthelman, Steinberg Hart
Matt Kennedy, AKG
Carol Anderson, AKG
Damon Felice, Felice Consulting Services

1. Matt reviewed the RFP process, noting that we are in the Individual Proposer meeting phase of the process. The Individual Proposer meetings are the time for each shortlisted firm to meet individually with the District to ask any questions they may have regarding the RFP.

Communications During the RFP Process: Matt noted the importance of restricting communication during the RFP (procurement) process in order to maintain a fair and impartial selection process. Each proposer will spend many hours and thousands of dollars preparing their proposals, so it is especially important to follow the communication protocol.

Community meetings can resume following the selection of the Design-Build Entity.

2. Next agenda topics:
 - a. Student Housing/Retail
 - b. Future Communication Events (Coffee and Conversation)
3. Next meeting is December 18, 2020 from 9:00 am – 10:00 am