

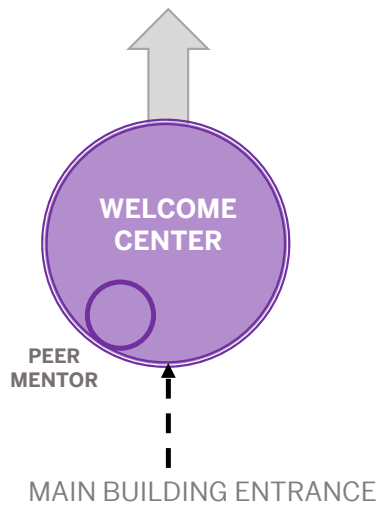
LIBRARY STUDENT RESOURCE CENTER

RE-PROGRAMMING
January 25, 2022

AKG
A KENNEDY GROUP

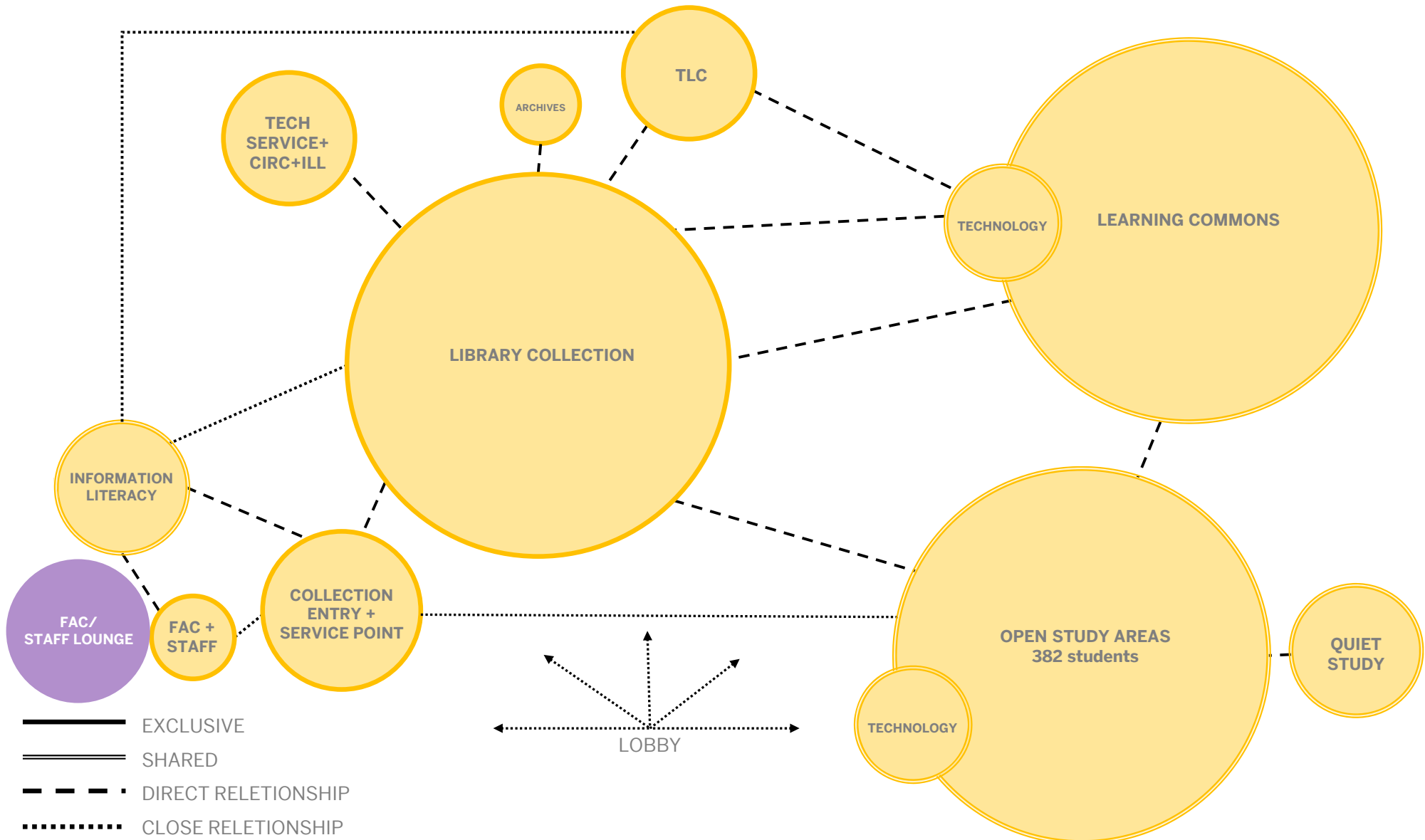


**steinberg
hart**



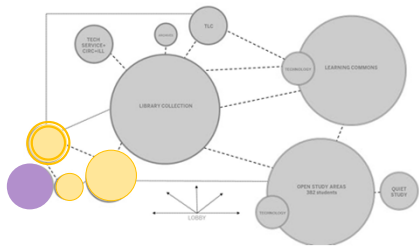
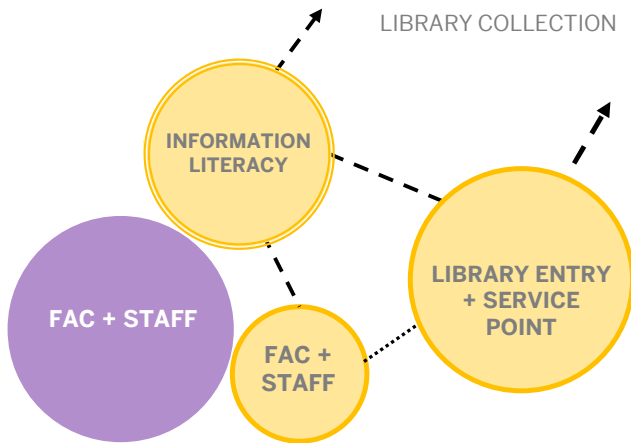
Program	Capacity	ASF/Station	ASF	QTY	Total	Notes
Welcome Center					1,000 ASF	
Welcome Desk	N/A	N/A	600	1	600	Requires access to power; laptop cart under counter, (during open-hours). Welcome Desk front and center, in direct adjacency to the building entry
High-Low Computer Station	1	20	20	5	100	5-high-low comp station Requires access to power
Seating area	2	40	80	2	160	Requires access to power
5-Person Media Tables	5	14	70	2	140	Requires access to power
Peer Mentor	1	120	120	1	120	

- EXCLUSIVE
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- CLOSE RELATIONSHIP

PUBLIC AREAS



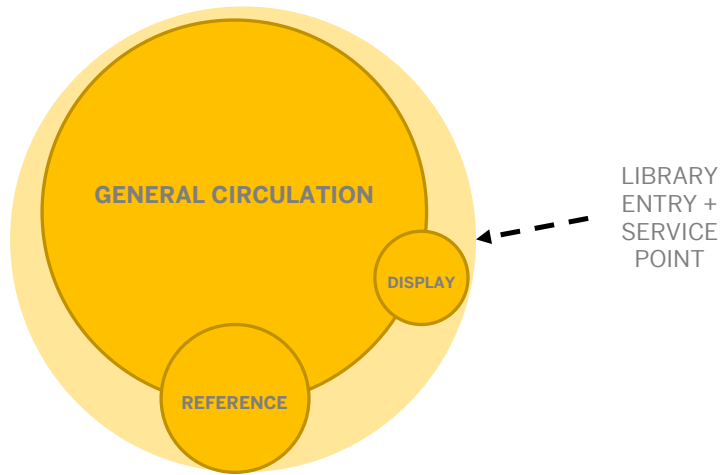
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Program	Capacity	ASF/Station	ASF	QTY	Total	Notes
Public Areas					1,690 ASF	
Library Entry + Service Point					940	
Information Literacy	30	25	750	1	750	

Faculty and Staff Work Area					400 ASF	
Head Librarian's Office	1	160	160	1	160	
Faculty Office	1	120	120	2	240	

Faculty + Staff Lounge					1,000 ASF	
Kitchen	5	30	150	1	150	Refrigerator, microwave, sink (h/c water), disposal
Eating Counter and Stools	N/A	N/A	40	1	40	
4-Person Tables	4	~13	50	2	100	
Lounge Chair (w/Laptop Table)	1	25	25	1	25	
3-Person Sofa	3	~13	40	1	40	

LIBRARY COLLECTION

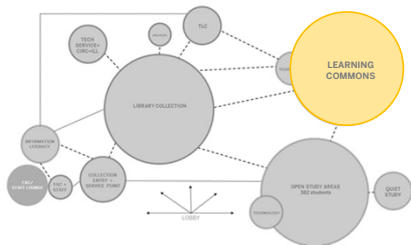
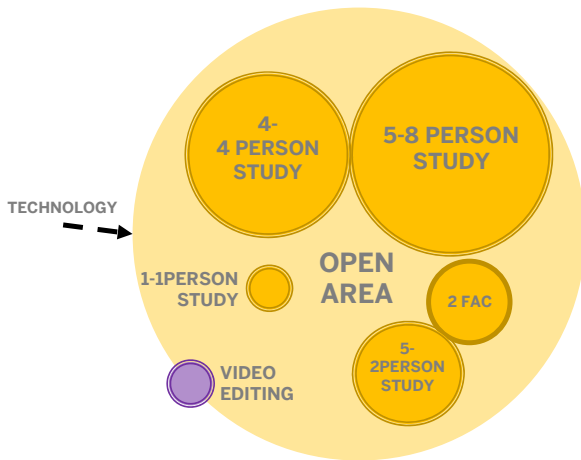


Program	ASF/Station	ASF	QTY	Total	Notes
Library Collection				4,430 ASF	
Display				100	Shelves to be 5H (max 66" high) all books to be located within accessible reach height
Open Access Book Display	N/A	25	2	50	Face out book display
Curate Glass Book Display	N/A	25	2	50	Glass enclosed archival and specialty display cases
General Circulation Collection				3,855 ASF	Shelves to be 5H (max 66" high) all books to be located within accessible reach height
Main Stacks	N/A	3,400	1	3,440	
Children's and Teens	N/A	65	1	65	
Popular Fiction + Non-Fiction	N/A	65	1	65	
Audio Books	N/A	35	1	35	
ESL	N/A	35	1	35	
Oversized Books	N/A	35	1	35	
Professional Development	N/A	35	1	35	
Video/DVD	N/A	85	1	85	
OPAC Stations	N/A	20	3	60	Digital touch screens
Reference Collection				475 ASF	Shelves to be 5H (max 66" high) all books to be located within accessible reach height
Reference	N/A	295	1	295	Face out book display
Periodical Archives	N/A	130	1	130	Glass enclosed archival and specialty display cases
Atlas (Flat Files)	N/A	50	1	50	

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No outline identifies the programs grouping

LEARNING COMMONS



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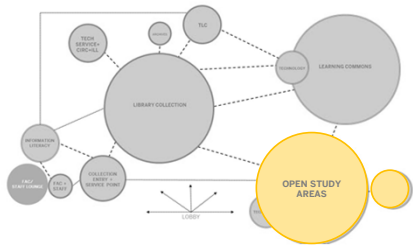
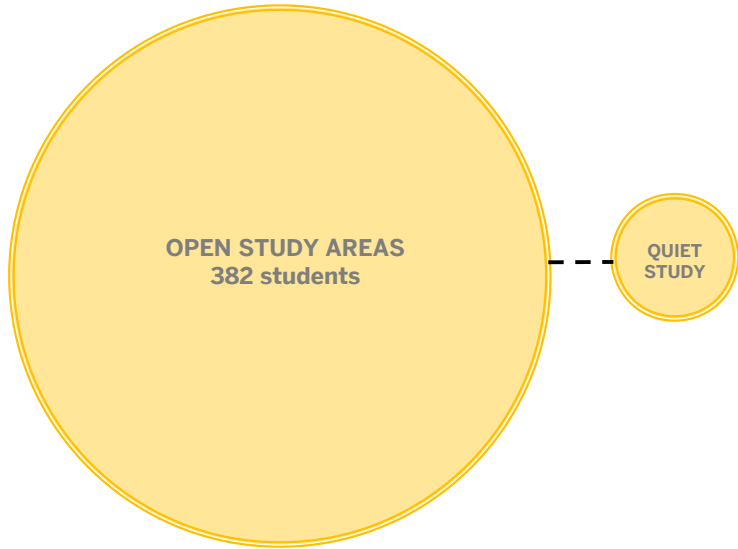
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Program	Capacity	ASF/St	ASF	QTY	Total	Notes
Learning Commons					3,890 ASF	
Learning Commons Open Area					1,580	Shelves to be 5H (max 66" high) all books to be located within accessible reach height
Help Desk/Check-In	N/A	N/A	120	1	120	Countertop, space for forms, brochures; two (2) help desks, locate one catty-corner to the main help desk; add 2 laptop carts
Workroom/Storage	N/A	N/A	180	1	180	Locate near helpdesk; provide lockable tall cabinets (2-people at each)
2-Person Reader Table	2	~13	25	16	400	
2-Person High-Walled Study Pod	2	~18	35	5	175	
4-Person Study Booths	1	65	65	7	455	
High Counter w/ 4 Stools	1	25	100	1	100	
Tools/Learning Resource Storage + Display	N/A	N/A	150	1	150	
Multimedia/Video editing Room	N/A	N/A	25	2	50	Adjacent to open library area & , provide opacity to protect faculty material preparation
Faculty + Staff Office	1	120	120	2	240	Desk, table for 3, file cabinet
8-Person Study Room	8	25	200	5	1,000	Large TV Monitor. Tables & Chairs. Video Conference Capabilities
4-Person Study Room	4	45	180	4	720	Large TV Monitor. Tables & Chairs. Video Conference Capabilities
2-Person Study Room	2	25	50	5	250	Video Conference Capabilities
1-Person Study Room	1	50	50	1	50	Dedicated, accessible room with Dragon equipment
Multimedia/Video editing Room	N/A	N/A	25 ASF	2	50 ASF	Adjacent to open library area & , provide opacity to protect faculty material preparation

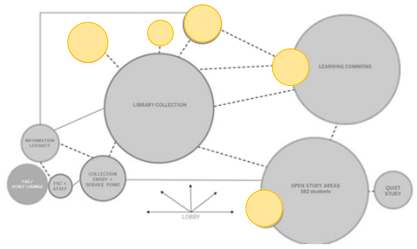
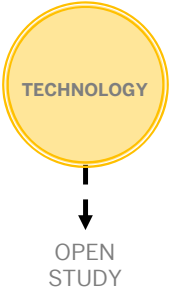
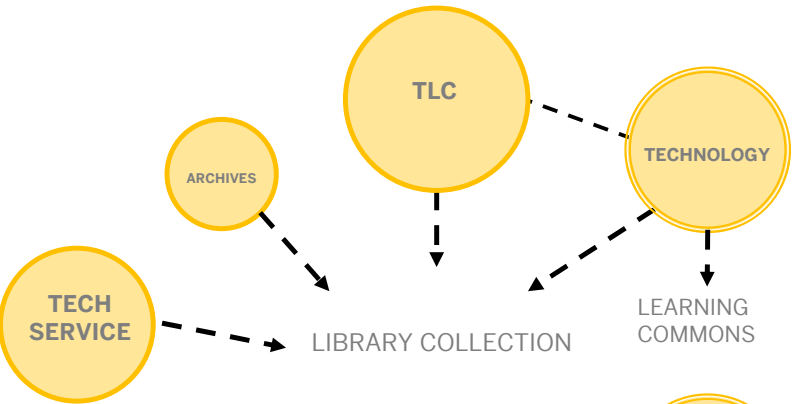
OPEN STUDY+QUIET STUDY



Program	Capacity	ASF/Station	ASF	QTY	Total	Notes
Quiet Study Room					300 ASF	
1-Person High Walled Study Pod	1	25	25	4	100	
2-Person Reader Table	2	~13	25	2	50	
4-Person Reader Table	4	~13	50	2	100	
Lounge Chair w/Laptop Table	1	25	25	2	50	

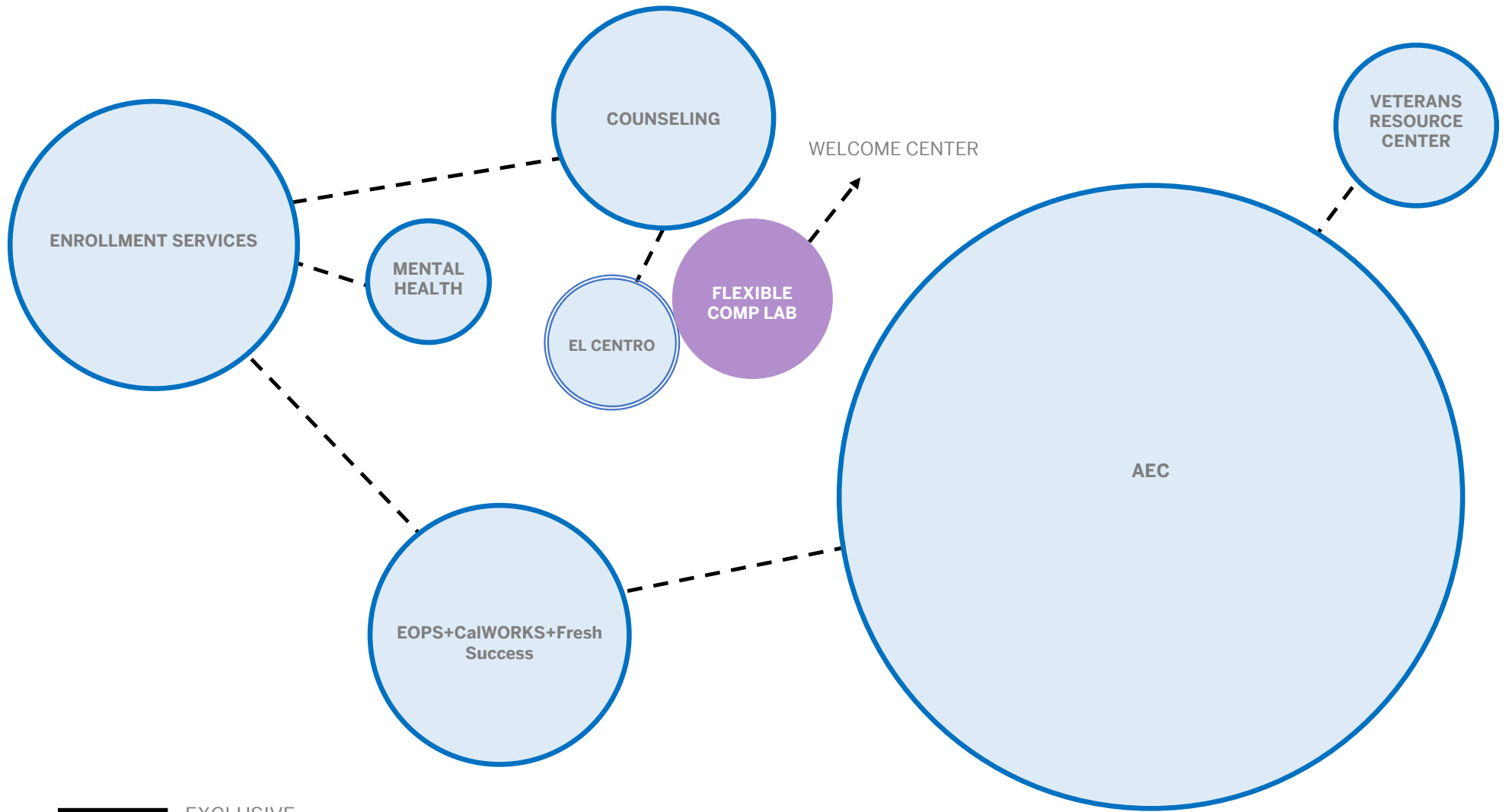
Open Study					3,330 ASF	382 students
Individual Reader Carrel	1	30	30	14	420	14
1-Person High Walled Study Pod	1	25	25	6	150	6
2-Person Reader Table	2	~12	25	10	250	40
2-Person High-Walled Study Pod	2	~17	35	6	210	24
4-Person Reader Table	4	~13	50	8	400	128
4-Person Study Booths	4	~16	65	4	260	64
5-Person Media Tables	5	16	80	2	160	50
High Back Lounge Chair	1	25	25	18	450	18
Lounge Chair (w/Laptop table)	1	25	25	36	900	36
Modular (Nap) Lounge	1	65	65	2	130	2

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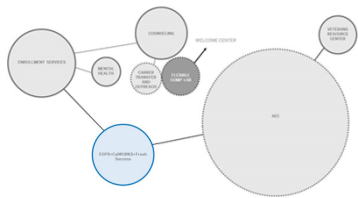
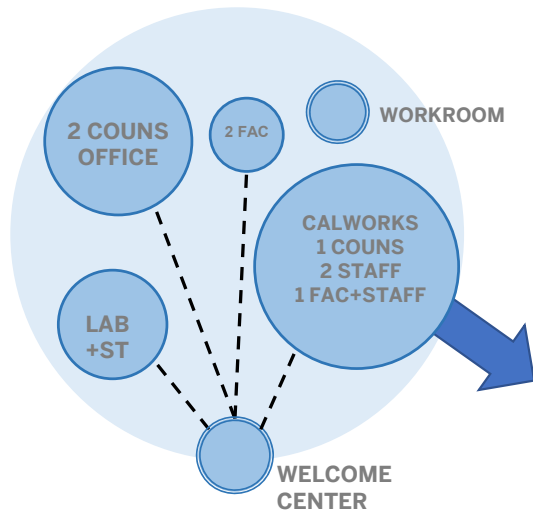
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Program	Capacity	ASF/Station	ASF	QTY	Total	Notes
Library Technology					1,065 ASF	
Digital Displays			20 ASF	3		
Desktop Computer Stations						
Computer Stations	35	25 ASF	875 ASF	1	875 ASF	
Laptop Vending	N/A	N/A	20 ASF	1	20 ASF	
Tablet Vending	N/A	N/A	20 ASF	1	20 ASF	
Print/Copy/Scan/Fax Area	N/A	N/A	90 ASF	1	90 ASF	
Library Archives and Closed Reserves					160 ASF	
Closed Stacks	N/A	N/A	35 ASF	1	35 ASF	
Collection Materials (History of College)	N/A	N/A	35 ASF	1	35 ASF	
Flat Files / Map Storage	N/A	N/A	25 ASF	1	25 ASF	
4-Person Reader Table	4	~13 ASF	50 ASF	1	50 ASF	
Filing Area	N/A	N/A	15 ASF	1	15 ASF	
TLC and Distance Education					855 ASF	
Work Area/Work Space					415	
Faculty Office	1	120	120	2	240	
Meeting Room	20	10	200	1	200	
Technical Services + Circulation + ILL Workroom					695 ASF	
Technical Services + Circulation + ILL Workroom					500	
Open Work Area	1	120	120	2	195	



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EOPS+CALWORKS+FRESH SUCCESS

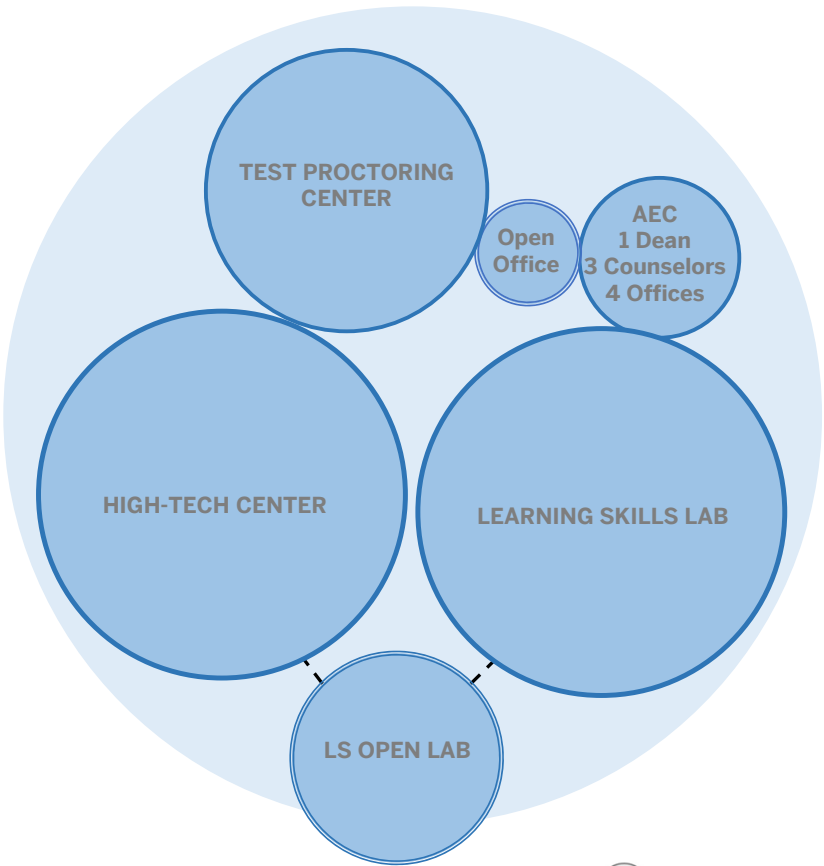


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No outline identifies the programs grouping

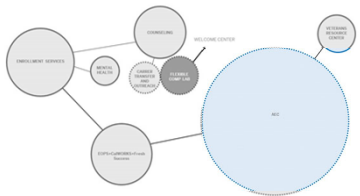
Program	Capacity	ASF/St	ASF	QTY	Total	Notes
EOPS CALWorks, Fresh Success					1,610 ASF	
Welcome Center					260	
Welcome and Check-in Desk	N/A	N/A	120	1	120	Two staff members (seating)
Seating area	N/A	N/A	40	1	40	
Textbook Bookshelves and Lockable Cabinets	N/A	N/A	100	1	100	
EOPS Faculty + Staff Office					210	
Staff Office	1	90 ASF	90	2	180	Type B - Desk, file cabinet
Table for 3	N/A	N/A	30	1	30	Table for 3 with a display monitor
EOPS Lab					290	
Instructor Station	1	40 ASF	40	1	40	Requires access to power
4-Person Reader Table	4	~13 ASF	50	3	150	Requires access to power
Lounge Chair w/Laptop Table	1	25 ASF	25	4	100	Requires access to power
Secure Storage	N/A	N/A	40	1	40	Laptop storage
EOPS Counselor Office	1	130 ASF	130	2	260	Accommodate two chairs and a stroller; Bookshelf; 4 drawer file cabinet; L-desk and dual monitors
CalWORKS/Fresh Success					430	Access to outdoor desired
CalWORKS/Fresh Success Counselor Office	1	130 ASF	130	1	130	Accommodate two chairs and a stroller; Bookshelf; 4 drawer file cabinet; L-desk and dual monitors
Staff Office	1	90 ASF	90	2	180	Office + Meeting Room, Desk, Table, 2-chairs
Supervisory Office	1	120 ASF	120	1	120	Desk, table for 3, file cabinet
Workroom	N/A	N/A	120	1	120	Copier, storage, kitchenette (sink)

ACCESSIBLE EDUCATION CENTER



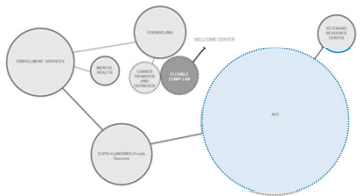
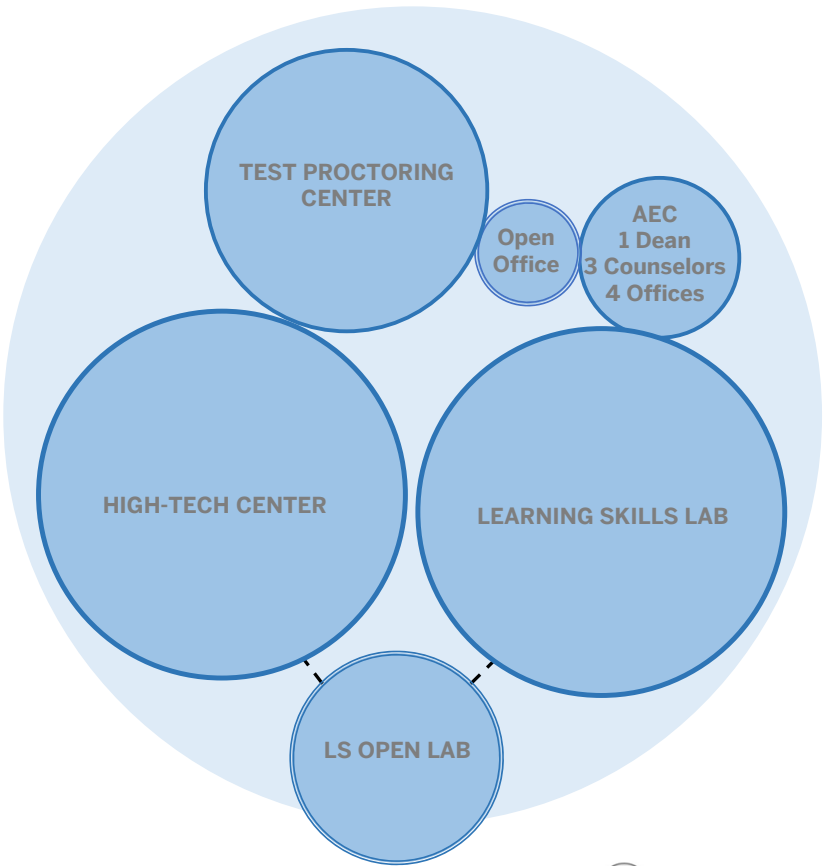
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No outline identifies the programs grouping



Program	Capacity	ASF/St	ASF	QTY	Total	Notes
Accessible Education Center					4,815 ASF	
Welcome Desk and Waiting Area	5				190	
AEC					910	
Associate Dean/Director Office	1	160	160	1	160	Type E - Desk/Table w/chairs for at least 6
Counselor Office	1	130	130	3	390	Workability Counselor & PT Job Developer 4 stations + 1 pt station
Office	1	90	90	4	360	Type B - Office for off-campus faculty + Swing Office
Open Office Area					210	
Faculty/Staff/Student Worker Cubicle	1	60	60	2	120	Visibility from cubicles to surrounding area to assist, one near check-in desk
AEC Storage	N/A	N/A	70	1	70	
Book Lending High-Tech Center	N/A	N/A	20	1	20	Book Lending Storage Room Tall Storage cabinets in storage room
Lab/Teaching	14	50	700	1	700	Requires access to power, 13 adjustable/accessible, 1 instructor w/ display - open to watch the lab
Instructional Specialist Staff Station	1	50	50	2	100	One staff station in lab (facing student stations)
High Tech Storage "Back Room"	N/A	N/A	80	1	80	One tall cabinet
Alternate Media Production & Storage	N/A	N/A	120	1	120	Bookshelves and storage - Laptop Cart, Braille Embossers x2; CCTV; Comb Binder (Soundproof room; loud machines)
Office	1	90	90	1	90	Type B. Instructor office
Test Proctoring Center					825	
Check-In Office/Desk	N/A	N/A	180	1	180	3 storage cabinets Check-in Window 2-way viewing window- Requires additional egress into "office space." Cubbies/Lockers for student belongings; glass window into lab
Proctoring Room	1	25 ASF	25	18	450	1-Person, Paneled Adjustable Table, computer tables and chairs
Private Testing Room	1	N/A	65	3	195	Computers w/adjustable surface for specialized Testing. One (1) is dedicated for Dragon use/training (accessible)

ACCESSIBLE EDUCATION CENTER



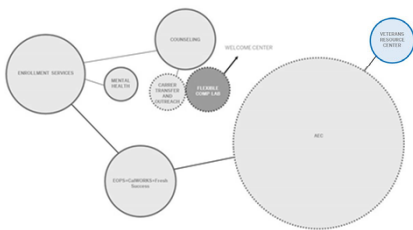
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No outline identifies the programs grouping

Program	Capacity	ASF/St	ASF	QTY	Total	Notes
Accessible Education Center					4,815 ASF	
Learning Skills Lab					1,060	
Skills Lab	13	70	910	1	910	13 computer stations; tables and chairs. Go-Print Station
Instructors Station	1	70	70	1	70	Angled to view lab
LS Laptop Cart Storage	N/A	N/A	80	1	80	
LS Open Lab					530	
Instructor Station	1	70	70	1	70	
4-Person Table	4	~13	50	2	100	Requires access to power
2-Person Table	2	~12	25	2	50	Requires access to power
4-Person Booth	4	~16	65	2	130	
Office	1	90	90	2	180	Type B - FFT Off campus, adjacent to DRC, directly adjacent to DRC / Confidential; must see lab and classroom; view to the classroom. One assessment office.

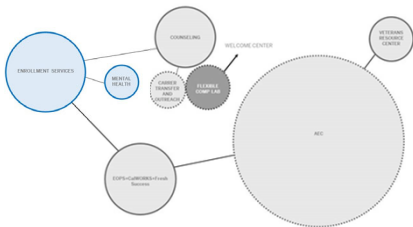
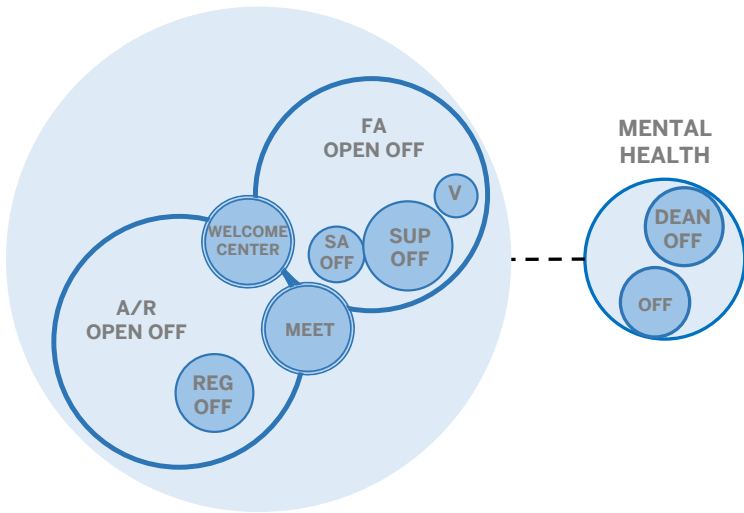


Program	Capacity	ASF/St	ASF	QTY	Total	Notes
Veterans Resource Center					570 ASF	
Staff Office	1	90 ASF	90	1	90	Type B - Desk, books shelf, printer, guest chair, 2 filing cabinets
Counselor Office	1	120 ASF	120	1	120	Type B - Table and 4 chairs, Bookshelf, Sofa and Lounge Chairs
Quiet Space	N/A	N/A	90	1	90	For VA meetings and events as well as nap/safe room.
Storage	N/A	N/A	65	1	65	Lending Library, Laptop Cart,
VRC Activity Room	32	~15			205	



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ENROLLMENT SERVICES



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No outline identifies the programs grouping

Program	Capacity	ASF/St	ASF	QTY	Total	Notes
Enrollment Services					2,005 ASF	
Meeting/breakout room	8	25 ASF	200	1	200	
Enrollment Services					1,135	
Storage/Shelving	N/A	N/A	35	1	35	Tall shelved cabinets, standard shelving, counter & cabinets
Supply/Print	N/A	N/A	60	1	60	Printers, storage, Work counter
Records, Files and Storage	N/A	N/A	360	1	360	Filing, work counter, TWO (@) 8.5x11 doc scanners and ONE (1) copy machine
Records Vault	N/A	N/A	70	1	70	
FA Open Office	1	60	60	6	360	Acoustically separate Cubicle Desks (indicated needing 8 cubicles); cubicles must be acoustically treated; 2 files file cabinets, each
FA Supervisor Office	1	160	160	1	160	TypeE - Need door to students as well as to open office area
Student Accounts Office	1	90	90	1	90	Type C - Window counter, adjacent to FA and A&R
Admissions & Records and Financial Aid					670	
Welcome Center	3	N/A	150	1	150	Combined welcome desk - for two staff members and two mentors - workspace counter for visitors to pull up.
A&R Open Office	1	60	60	6	360	Acoustically separate Cubicle Desks ; cubicles must be acoustically treated; 2 files file cabinets, each
A&R Registrar Office	1	160	160	1	160	Type E - Need door to students as well as to open office area
Mental Health Services Office					450 ASF	
Office	1	120	120	1	120	Type D - Second door in office
Waiting Room	N/A	N/A	90	1	90	
Gender-Inclusive Restroom	N/A	N/A	80	1	80	
Dean of Student Services Office	1	160	160	1	160	Type E - Needs to be close to Enrollment Services

Program Summary	Capacity	ASF/St	ASF	QTY	Total	Notes
SHARED RESOURCES					2,735 ASF	
STUDENT SERVICES + ACADEMIC SUPPORT					11,410 ASF	
LIBRARY					16,120 ASF	
BUILDING SUPPORT					565 ASF	
TOTAL ASSIGNABLE SQF					30,830	
TOTAL GROSS SQF					40,080 GSF	