

Gilroy Campus Master Planning Taskforce Meeting Notes
June 2, 2020 – 10:30 am to 12:00 pm
Zoom Conference Call

Present: Dr. Kathleen Rose, Superintendent/President
Michael Renzi, Vice President, Administrative Services
Denee Pescarmona, Vice President, Academic Affairs and Student Services
Jeff Gopp, Director of Facilities Services
John Lawton-Haehl, Faculty
Doug Achterman, Faculty
Marla Dresch, Faculty
Candice Whitney, Director, Admissions and Records
Shawn Mulcare, Media Services
Carina Cisneros, Interim Dean - Student Success and Equity, Special Programs
Mariam Hernandez, ASGC
Debbie Santos, Faculty
Ryan Shook, Faculty

Absent: Brent Boyd, Facilities & Maintenance
Randy Brown, Interim Dean of Student Learning and Student Success, Foundational Skills and Academic Support

Also Present: Rob Barthelman, Steinberg Hart
Benedetta Del Vecchio, Steinberg Hart
Ryan Kucinski, Steinberg Hart
Ken Graven, Salter
Phil Sanders, Salter
Ryan Raskop, Salter
Ken Graven, Salter
Michael Bolduc, Salter
Matt Kennedy, AKG
Carol Anderson, AKG

1. This is the last meeting that ASGC representative Mariam Hernandez will be attending. She will work on finding an ASGC representative and John Lawton-Haehl will also look for another student representative for the taskforce.
2. The following projects are currently underway:
 - a. San Benito County Campus
 - b. Library/LRC and Student Services Building
 - c. Fire Alarm upgrade to the HOC and CDC buildings
 - d. Physical assessment of the underground utilities and roadways
 - e. Facilities assessment
3. The Steinberg Hart team reviewed the overall approach to Design Guidelines. The goals for the design guidelines are:
 - a. Cohesive Campus Identity
 - b. Establish a sense of place for students
 - c. Promote students' pride and success

4. Site Design Guidelines include Signage/Wayfinding, Circulation and Landscape.
 - a. The group would like to see a map of the campus that identifies where you are and where the other buildings are located. The wayfinding and signage consultant will be working with the group to define signage.
 - b. The Wayfinding Strategy will establish a sense of place and unique identity with directional, vehicular and pedestrian signage.
 - c. Landscape Design Guidelines include:
 - i. Gateway and street edges
 - ii. Central green
 - iii. Gardens and courtyards
 - iv. Paths and lanes

The taskforce inquired about the need for an outdoor stage. Rob noted that if the stage is a programmatic need then it should be identified as one, if it's just an opportunity, it can be worked out with the Design-Build team. John believes that an outdoor stage is programmatic.

5. Building Design Guidelines include security and post COVID-19 trends.
 - a. Design elements can be used to eliminate or reduce criminal behavior. These design elements can provide natural surveillance, territorial reinforcement and natural access control.
 - b. Security – Crime Prevention Through Environmental Design (CPTED) – includes the following:
 - i. Controlled site and building access
 - ii. Adequate lighting coverage
 - iii. Design of hardscape and landscape
 - iv. Physical security systems
6. The elements of identity/form, entrance character, connection to nature and interior experience are used to guide the development of the Building Design Guidelines. These guidelines will dictate how the new buildings will match the current architecture and include the following:
 - a. Placemaking
 - b. Wayfinding – internal and external
 - c. Surface Articulation
 - d. Materials
 - e. Color palette
 - f. Sustainability
7. Rob asked the taskforce how they see the imminent future due to COVID-19. Responses included:
 - a. Change in the density of the number of students in a classroom
 - b. Technology to handle distance learning
 - c. Need to have flexibility

These elements will be noted in the Design Guidelines.