

**Library/LRC and Student Services Taskforce Meeting Notes**  
**March 31, 2020 – 2:00 pm to 3:00 pm**  
**Zoom Conference Call**

**Present:** Denee Pescarmona, Vice President, Academic Affairs and Student Services  
Doug Achterman, Faculty  
Veronica Martinez, Interim Dean, Student Success and Equity, Enrollment Services and Student Pathways  
Carina Cisneros, Interim Dean, Student Success and Equity, Special Programs  
Benedetta Del Vecchio, Steinberg Hart  
Rob Barthelman, Steinberg Hart  
Amanda Rienth, Steinberg Hart  
Matt Kennedy, AKG  
Carol Anderson, AKG

1. Matt Kennedy reviewed the charge of the Library/LRC and Student Services Taskforce. Matt also reviewed the Taskforce website. The website has the taskforce charge, taskforce operations and the members. All documents for the taskforce can also be found on the website, including the agenda, meeting notes and any supporting documentation (presentations, etc.).
2. Taskforces will have a chair that will conduct the meeting. Denee recommended that we have co-chairs for this taskforce, preferably a faculty representative and a leadership representative. Doug Achterman and Carina Cisneros agreed to serve as co-chairs and will work with Carol Anderson moving forward.
3. Doug feels that it's important to have student representatives on the taskforce so their voices can be heard in this process. Carina will work with ASGC and let Carol know who the student representative will be.
4. It was decided that a student survey would be a good tool to gather student input on the new Library/LRC and Student Services building. Steinberg Hart will create the survey.
5. The new Library/LRC and Student Services building is the highest priority on the Gilroy campus and it's important that we keep the pace going.
6. Steinberg Hart gave programming updates on the Library/LRC and Students Services building visioning, Library programming and Student Services programming meetings
7. It will take approximately one year to get through the design and drawing phase which includes programming, schematic design and construction documents. It will be at least 18 months until we are able to break ground and construction will take approximately 22 months. Steinberg Hart is working on the schedule and will have a better understanding of the schedule once the programming phase is complete.
8. The taskforce agreed that Monday's before 10:00 am would work for the next few meetings. A meeting will be scheduled in April and May. Future meetings will be proposed at the April meeting.